



Alaska Marine Safety Education Association

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AMSEA 2010 MINI-GRANT GUIDELINES

1. Funding is available for **cold-water or boating safety education and training projects.**
2. Funding is available only to AMSEA certified educators and instructors, working or volunteering under the auspices of an agency, school, Alaska Native tribe or bona fide business
3. Mini-grant payments will only be made to an agency, school, Alaska Native tribe or bona fide business. Payments cannot be made to individuals. Recipients of funding will not be considered AMSEA employees.
4. AMSEA Board members, staff, their immediate families and their privately owned businesses are not eligible for mini-grants.
5. AMSEA Board member organizations are eligible for mini-grants. If his or her affiliated organization applies, the representing board member may not participate in award selection.
6. Projects must be completed by December 31, 2010.
7. **Indirect charges are not allowed on these mini-grants.**
8. **Priority** is given to projects in **high-risk areas** of Alaska. The 10 areas with the highest boating fatalities (non-commercial) by raw number of fatalities are: Kenai (12), Bethel (9), Mat-Su (9), Sitka (8), Yukon/Kuskowim (7), Northwest Arctic Borough (6), Dillingham (5), Wrangell/Petersburg (4), Juneau (4), Fairbanks (3). (USCG statistics, 2000 – 2004). The 10 areas with the highest fatality rates per capita are: (in order of highest to lowest) Northwest Arctic, Bristol Bay, Nome, Skagway/Yakutat, Sitka, Prince of Wales Island, Bethel, Lake & Peninsula, Prince William Sound, North Slope.
9. **Priority** is given to projects addressing **high-risk populations and behaviors** in Alaska. High-risk groups are commercial fishermen and young, non-commercial boating males. High-risk boating behaviors include using open motorboats, not using PFDs (especially adults) and activities that increase likelihood of capsizing.
10. Customized training with targeted audiences will have a priority over “generic” courses.

11. Funding is **not** available for:
 - a. Programs fundable from other sources, such as the Alaska Office of Boating Safety's *Alaska Water Wise* or other NASBLA courses.
 - b. First aid, CPR or other emergency medical training
12. Requests for purchase of marine or boating safety equipment are discouraged although not automatically disqualified. All equipment purchases will be made through AMSEA for the best pricing. Equipment purchased with mini-grant funds will belong to AMSEA and revert to AMSEA possession once no longer in use by grantees.
13. Applications will be accepted by email only and must be received by 4:00 PM, Alaska Time, Friday, November 13, 2009. Requests must be submitted using the 2010 SAFETY TRAINING MINI-GRANT APPLICATION.
14. A letter of commitment from the applicant **and** his or her supervisor (if applicable) must accompany the proposal, stating that the applicant is in a position to offer the proposed training during the next 12 months.
15. The grantee agrees to recognize AMSEA in any promotion connected to the award.
16. AMSEA will reimburse all expenses after they are incurred. An AMSEA training course reporting form must be submitted after the project is completed and before reimbursements will be made. Reimbursements for travel to attend instructor training will be reimbursed after the grantee teaches his or her first training and a course reporting form is submitted to AMSEA.
17. A final report must be submitted by December 31, 2010. It must include: a summary of what was accomplished, course reporting form(s); an itemized list of all expenditures including time, purchase costs, etc.; receipts for all cash expenditures; copies of promotional materials and/or news articles about the AMSEA-funded training.