

**AMSEA MINI-GRANT APPLICATION 2009
SAMPLE BUDGET AND PROJECT TIMELINE**

Organization:	XYZ Safety School
Description or Title of Project:	Training for 75 K-12 graders in cold water and boating safety in Haven Bay, AK

Budget Item	Total cost for this item	Amount from sources other than AMSEA	Amount requested from AMSEA
School bus fees (5 trips)	250.00	0.00	250.00
Pool rental (5 rentals @25.00 each)	125.00	0.00	125.00
School coordinator's time (2 days @ 250.00/day)	500.00	500.00	0.00
Local (Haven Bay) AMSEA instructor's time (40 hours @25.00/hour)	1,000.00	0	1,000.00
Books and other curriculum materials	750.00	0	750.00
Postage to return training gear borrowed from AMSEA	80.00	0	80.00
Totals	2705.00	500.00	2205.00

Does this project require support or assistance from AMSEA staff for co-instructor time (for example)? Please explain type of assistance needed: We would like an AMSEA staff member to co-teach with our local instructor.

Estimate the number of AMSEA staff hours you estimate this will take: 40

Will AMSEA staff incur travel expenses? yes If yes, please list any AMSEA staff travel costs that you will cover (housing, meals, local ground transportation, etc.): We can provide transportation while AMSEA staff is in Haven Bay

Timeline for completion of project:

	Dates:
Project start date	3/1/2009
Significant project milestones (provide as many as are applicable):	
Complete program planning for all grades	3/10/2009
Complete training for grades K - 2	4/10/2009
Complete training for grades 3 - 5	4/30/2009
Complete training for grades 6 - 8	5/10/2009
Complete training for grades 9 - 12	5/30/2009
Project completion date, including grant reports TO AMSEA	6/10/2009